

# FrontPage 2000

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# Introduction

- Web Authoring software
- Part of the Office 2000 suite
- Also versions in '97 and XP

# Discussion Topics

- Navigating in FrontPage
- Creating a new web
- Views
- Creating new pages
- Using style templates
- Navigation Tree
- Shared Borders
- Inserting text into a page
- Inserting Pictures & sounds
- Tables
- Dynamic HTML
- Publishing a web

# Overview

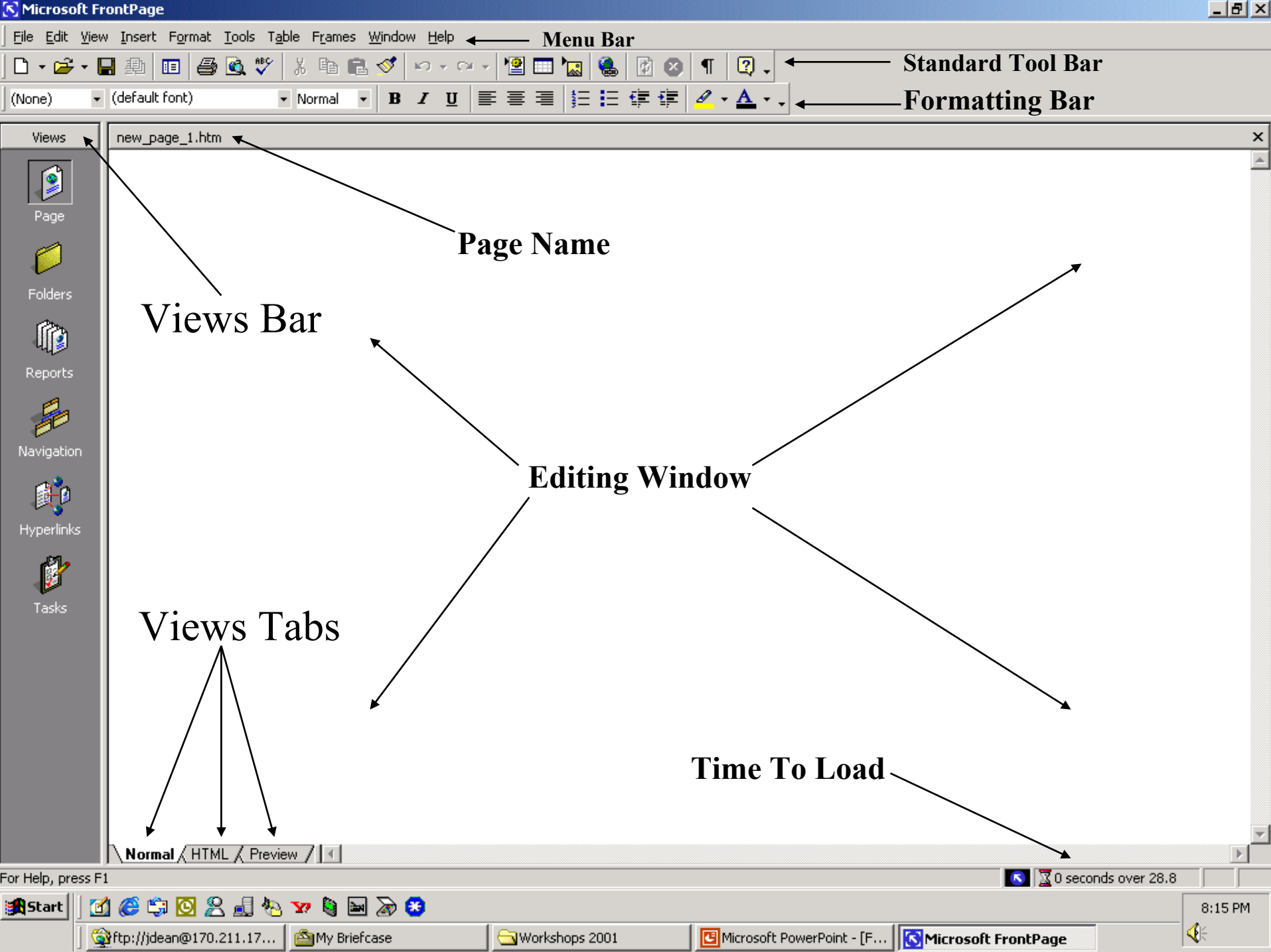
- Quickly Create professional-looking web pages without knowing HTML code
- WYSIWYG – What you see is what you get
  - What you view on your screen during editing process is very close to what the finished product will look like.

# Vocabulary

- HTML – Hypertext Markup Language
  - The code used to create web pages
- Web Page – One single page represented by one single file
- Web Site – collection of Web Pages
- URL – Universal Resource Locator (web address)
- FTP – File Transfer Protocol

# Creating a Web

- File → New → Web
- Name the web something descriptive
- Tell FrontPage where to save the web



Menu Bar

Standard Tool Bar

Formatting Bar

Page Name

Views Bar

Editing Window

Views Tabs

Time To Load

For Help, press F1

0 seconds over 28.8

8:15 PM

Start

ftp://idean@170.211.17... My Briefcase Workshops 2001

Microsoft PowerPoint - [F... Microsoft FrontPage

# Navigating in FrontPage 2000

- Views Tabs
- Toolbars
- Views Bar
- Editing Window
- Time To Load
- Page Name



Normal

HTML

Preview

# Views Tabs

- Normal
  - Edit in this view
- HTML
  - View and edit the actual HTML code in this view
- Preview
  - View a preview of your page

# Toolbars

- Standard Toolbar
  - Shortcuts to items located in the menu bar
- Formatting Toolbar
  - Format text
- Pictures Toolbar
  - Manipulate pictures



# Views Bar/Folder List

- Folder list shows all the files in your web.
- Turn on the folder list by clicking “View” in the Menu bar and then “Folder List”.

# Editing Window

- Put what you want in your web in this window.
- Add Text, pictures, hyperlinks.

# Time To Load

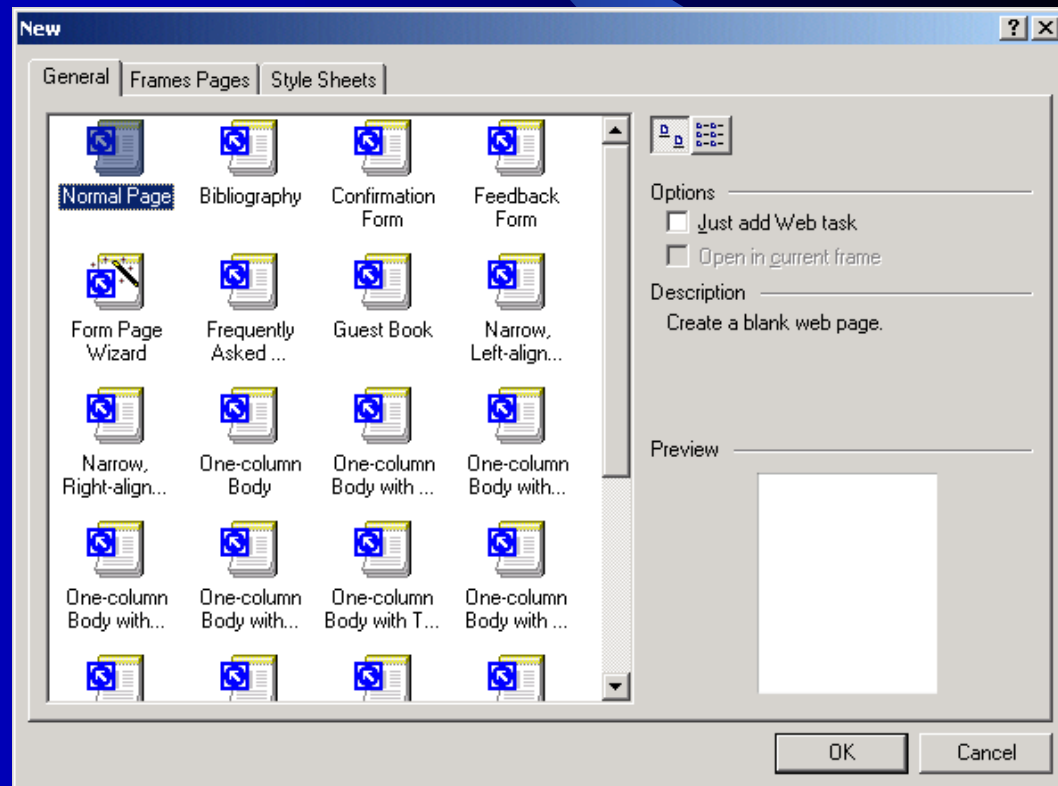
- This shows you how long it will take your page to load if the person viewing it is using a 28.8 K modem.
- If you get too much on a page, you may have to take some items off so people won't have to wait a long time for your page to load.



42 seconds over 28.8

# Creating a New Page

- File → New → Page
- Choose a style
- Click OK



# Folder List

- Turn on by: View → Folder List
- A hierarchical view of the files in your web
- File → Save: rename the page with something descriptive; The new page then appears in your folder list

# Themes

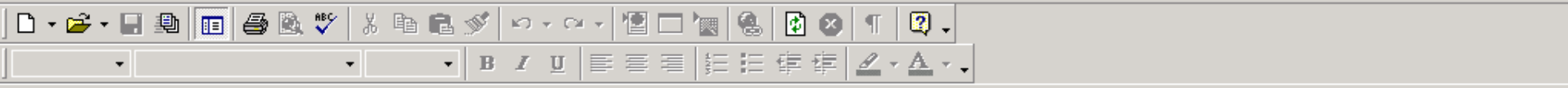
- Choose a theme
- Check “Vivid colors”
- Check “Apply using CCS”
- Ok

# The Navigation Tree and Shared Borders

- This is the easiest way to create links to other pages in your web.
- Add pages to the Navigation tree and then turn on Shared borders on a page to create buttons to your other pages.

# The Navigation Tree

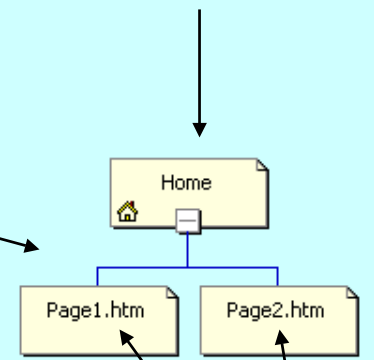
- Shared Borders
- Used to automatically place navigation buttons in your pages
- To view the Navigation tree:
  - View → Navigation



Folder List

- C:\Documents and Settings\Administrator\My Documents\My Webs
  - \_private
  - images
  - index.htm
  - Page1.htm
  - Page2.htm

# Navigation Tree



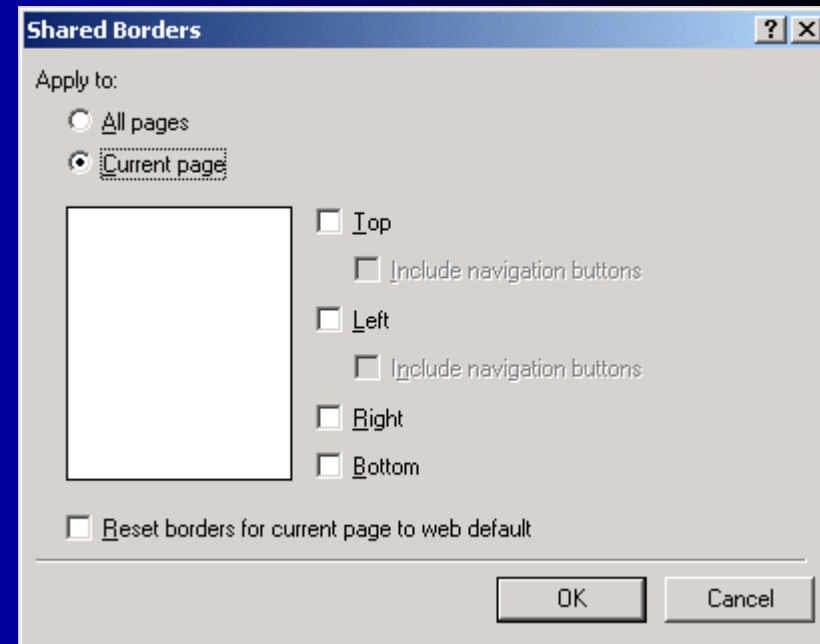
Drag files from folder list to Navigation Tree

Right click to add new pages

Right Click to rename

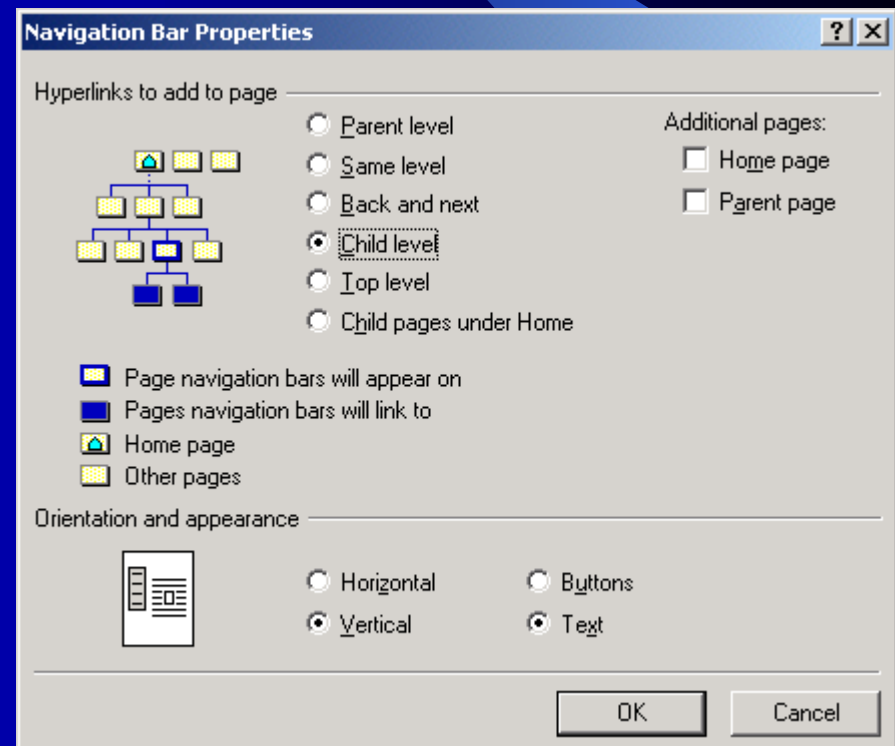
# Shared Borders

- Return to Page view
- Right click on the page
- Select “Shared Borders”
- Select “Current Page”
- Select “Left”
- Select “Include navigation buttons”
- Ok



# Navigation Bar Properties

- Double-click “Add this page to the navigation view to display hyperlinks here”
- Select “Child Level”
- Check “Home page”
- Check “Parent page”
- Select “Vertical”
- Select “Buttons”
- OK

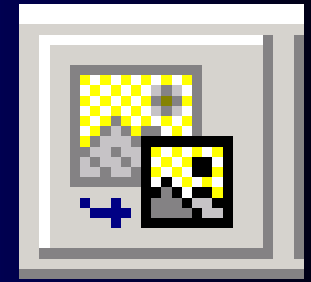


# Inserting Text

- Move your cursor to where you wish to place your text and type.
- Use the Formatting toolbar to format the text.
- Use with tables to place text more precisely.

# Inserting Pictures

- Insert → Picture
  - Clipart
  - From file
    - Files located on your computer
    - Scanned images
    - Digital camera pictures
    - Pictures downloaded from the Internet



# AutoThumbnail

- Insert the picture
- Click on the picture to select it.
- Click the Autothumbnail button.

# Inserting Sounds

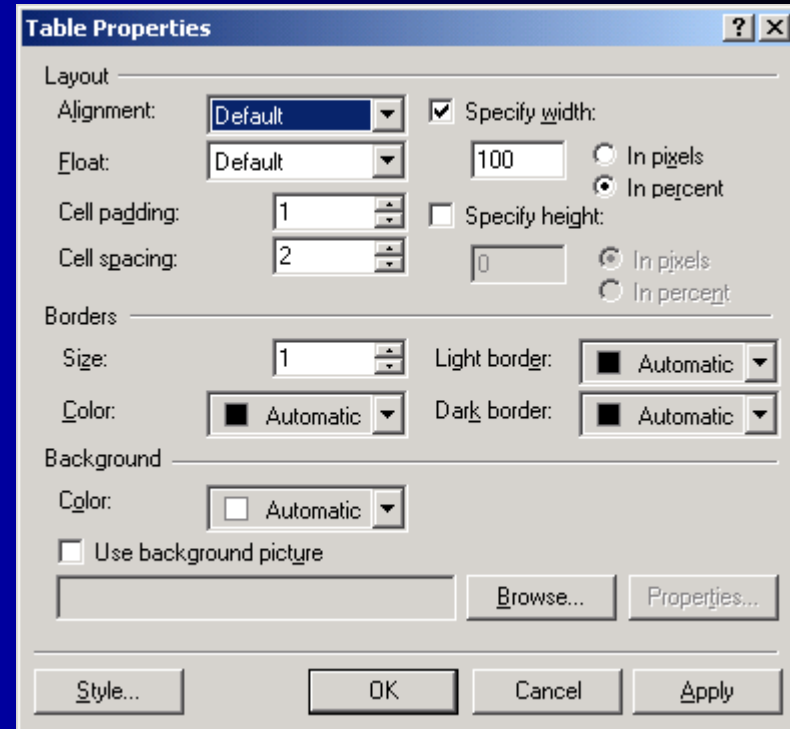
- Right click the page.
- Page Properties
- Background sound
- Location
  - Browse to the location of your sound
- Background sounds take a long time to load. Use them wisely.

# Tables

- Alignment
- Table → Insert Table
- Select the dimensions of your table
- Ok
- Insert pictures and text into your table cells

# Tables

- Add columns/rows
- Table Properties
  - Alignment
  - Border size
  - Border color



# Hyperlinks

- A link to:
  - Other pages on your site
  - Other locations on same page
  - Other pages to other sites
  - Email
  - Downloadable file



# Creating a Hyperlink

- Select the item (picture or text)
- Click the hyperlink button on the Standard toolbar.
- Select the file, URL, or page from your web that you wish to link to.
- Click “Ok”

Look in: I:\My Webs



Name	Title
unsaved:///new_page_...	New Page 1
images	
_private	
index.htm	Home Page

Link to existing page on your web

Type in URL

Browse Internet

Browse computer

Email

New Page

URL: http://



Optional

Bookmark: (none) Target frame: Page Default (none)

OK Cancel Parameters... Style...

# Dynamic HTML

- You can apply Dynamic HTML (DHTML) animation effects to just about anything on a page — text, paragraphs, pictures, buttons, marquees, and so on — and tie the effect to a trigger event, such as clicking a mouse, pointing a mouse, loading a page, and so on.
- Format → Dynamic HTML Effects

# Dynamic HTML

- Format → Dynamic HTML Effects
- This opens the DHTML toolbar
- Select the item you wish to animate
- Choose the event:
  - Click, Double-click, Mouse over, Page Load
- Choose an effect
- Click “Remove Effect” to remove the effect.

# Private

- Stores forms results

# Site Summary

- View → Reports
- Shows you a summary of your web, with numbers of files, links, broken links, etc.

# Publishing a Web

- Usually to a URL or FTP
- Click File → Publish Web
- Enter URL or FTP (This information is obtained through whoever is hosting your web server)

# Publish Web



Specify the location to publish your web to:

http://



Browse...



- Publish changed pages only
- Publish all pages, overwriting any already on the destination

Include subwebs

Secure connection required (SSL)

Options

Publish

Cancel

# Web Presence Providers

- **The following WPPs support all features of FrontPage version 2002. (Pay for your own domain)**
- - GCIS.NET - 513.381.5144
  - iINNERHOST, Inc. - 800.621.8309
  - VitalStream, Inc. - 800.254.7554
  - Definition 6, Inc. - 877.973.3266
  - Acme Internet - 800.332.0990
  - ValueWeb - 800.934.6788
  - VIA NET.WORKS USA - 800.749.1706
  - Interland Inc. - 800.627.6839
  - myhosting.com - 416.957.7400

# Free Website Providers

- [www.yahoo.com](http://www.yahoo.com)
- [www.geocities.com](http://www.geocities.com)
- [www.tripod.com](http://www.tripod.com)